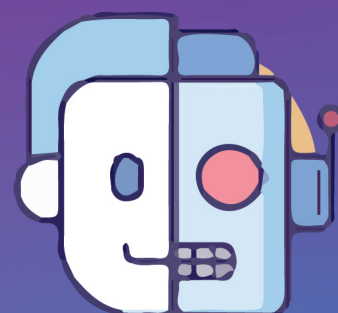


YOUNG PERSON FRIENDLY PRIVACY POLICY



Personal Data what's that?

Anything that can identify who you are is your personal data. There could be a number of ways this could be done, even down to simple acts you undertake each day like through collecting your name and address or taking a photo of you, it is also things like your email address or your online login tag or your gaming handle.

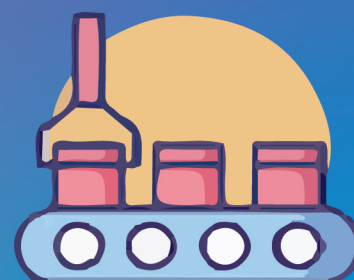


Types of data:

There are some types of data we have to be especially careful with. These are known as "Special Category Data".

This could be something like your medical or attendance records, your religion, your sex and date of birth.

We also collect personal data of Staff and the public who visit our web sites or email us with questions or queries and if you want to read more about this then its available through our Privacy Notice on all our web sites.



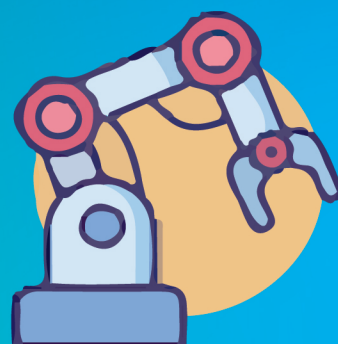
Why do you need my personal data?

The main reason we need to use your personal data is to make sure we know who you are in order to make sure that we give you the help and support you need from us.

We could also use it because of a trip or activity you are going to take part in, or examination that we organise, to make sure you get the qualifications or grades you need.

If we don't have your personal data it could mean you miss out on the things we can do for you.

Sometimes we need to tell you more about what we're doing with your personal data. You can see some of these on this page. Also for the examinations you take there are specific rules with regards to information you can find out about your exam after you have received the results, if you want to know more about this then ask one of your tutors.



YOUNG PERSON FRIENDLY PRIVACY POLICY

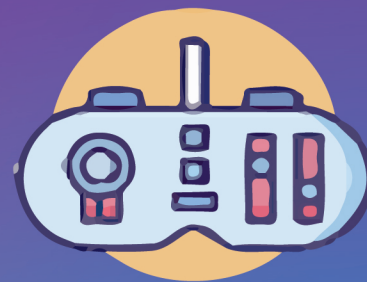


R.E.A.L

Do you keep my personal data forever?

No, we can only keep your personal data for as long as we need it, or as long as the law tells us to keep it for.

If you are interested to know more about this, these times are available in the Data Retention and Deletion section of our main "Privacy Policy"



Do I have a say in what happens to my data?

Yes you do. You have what we call 'rights' when we use your data. One of these is the right to know what we do with it. That's what this page is for.

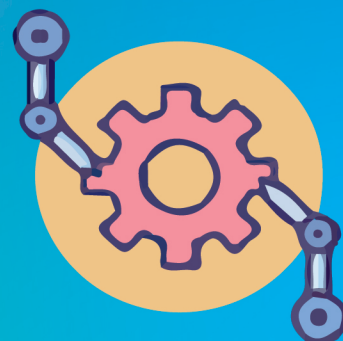
You can ask us to tell you what personal data we have about you, if we will stop using it or delete it. If your personal data is wrong, you can tell us and we will fix it.

The rights you have depend on what we use your data for, and there is more information on our main Privacy Policy.



Who makes sure you follow all the rules?

We have someone who works for us called our Data Protection Officer, and their job is to protect yours and all our data. This means they make sure we are following all the rules, that your data is safe. If they see something is wrong, then it's their job to tell us how we can fix it.



CONTACT INFORMATION



Sometimes in order to do our work we have to share your personal data, or other people might share it with us.

We're very careful about how we do this, meaning there are even more rules.

Following all the rules, that your data is safe. If they see something is wrong, then it's their job to tell us how we can fix it.

Because of how important it is to keep your data safe, and to follow all the rules, then you can email or write a letter to our Data Protection Officer if you are worried about anything:

Data Protection Officer

R.E.A.L Education Ltd

Kings Mill House,

Unit 1 Kings Mill Way

Mansfield

NG18 5ER or email:

gdpr@real-education.org

There is an official organisation whose job it is to make sure we follow the rules, and can tell us off if we do things wrong.

You can also email or write to them:

Information Commissioner's Office

Wycliffe House

Water Lane

Wilmslow

SK9 5AF or look online at www.ico.org.uk

