

Individual Learner Risk Assessment

Name of learner	Date of assessment	
Name of assessor/learning manager	Review date(s) of assessment	

	HAZARD			AL RISK RA	TING	CONTROLS	RESIDU	AL RISK RA	ATING
What is the hazard or concern? Describe what it is that has the potential to cause harm	How might people be harmed? Describe the hazardous event that may occur	Who might be harmed? List the types of people at risk e.g. staff, learners, visitors, contractors, public	below to dikelihood and the se related to concern if controls in	below to determine the likelihood of harm occurring and the severity of harm related to each risk or concern if there were no controls in place: Likelihood x Severity= Risk		List the controls and/or strategies required to lower the initial risk rating. Describe fully all controls applicable for each hazard or concern.	Use the Risk Rating Matrix below to predict the likelihood of harm occurring and the severity of harm related to each hazard if the stated controls were in place: Likelihood x Severity= Risk Rating		
			Likelihood	Severity	Risk Rating		Likelihood	Severity	Risk Rating
Dangers in the home e.g dangerous animals Need to be clear about where this information has come from e.g. school,									



commissioner or parents/observati on					
Being transported					
Education Venues e.g. specific requirements including absconding					
Unstructured times e.g. lunch					
Likelihood of illegal substances					



Likelihood of carrying, or using a weapon					
Self control and following instructions					
Relationship to peers					
Adaptability to new situations, handling change					
Managing stress					



Conflict resolution and acceptance of correction						
Accepting responsibility for actions						
Specific activities e.g swimming						
cover sessions						

*the categories above can be deleted when not required



RISK RATING MATRIX AND DESCRIPTORS

Severity of Harm	Descriptor
1. Negligible	No injury or ill health
2. Minor	Minor injury or ill health requiring first aid only
3. Moderate	Injury or ill health requiring up to 3 days absence
4. Critical	Injury or ill health requiring more than 7 days absence
5. Catastrophic	Multi-person injury/ill health: Single person fatality and/or multi-person fatalities
Likelihood of Harm Occurring	Descriptor



1. Very unlikely	Little or no chance of occurrence i.e. it would require a freak combination of factors for the situation to result
2. Unlikely	Conceivable i.e. it is possible the hazardous event to occur but it is unlikely under normal circumstances and would require multiple changes to the learner's environment, or a failure of other systems (e.g. transport)
3. Possible	The hazardous event could occur or I've heard of it happening before
4. Likely	The hazardous event has occurred or is known to have occurred within a similar setting and/or is likely to occur on several occasions
5. Very likely	It is almost inevitable that the hazardous event is likely to occur or be a frequent or common occurrence

				SEVERITY			
RISK RATING		1 Negligible	2. Minor	3. Moderate	4. Critical	5. Catastrophic	
L	1. Very unlikely	1	2	3	4	5	
I K E	2. Unlikely	2	4	6	8	10	
L I H	3. Possible	3	6	9	12	15	
O O D	4. Likely	4	8	12	16	20	
	5.	5	10	15	20	25	



	Very Likely			

	ACTION LEVELS
1-6 Low	May be acceptable – However, due care must be taken to ensure controls are maintained and reviewed periodically with a view to reducing the risk level at every available opportunity
8-12 Med	The task/activity should only proceed with appropriate authorisation — where possible the task should be re-defined and/or additional controls implemented to reduce the risk level
15-25 High	Stop task/activity immediately and seek competent advice